

**ARCHITECTURAL CONSERVANCY ONTARIO
PORT HOPE BRANCH
MINUTES OF MEETING**

Place: Caretaker's Cottage
Time: Thursday, February 2, 2017 at 7:00 p.m.
Present: Peggy Bennett, Moya McPhail, Ed Pamentor, Terry Hill, Trudy Lum, Julie Mavis, Dennis Hogarth, Jo Mathew, Charles Wickett, Peter Kedwell

Guests: Joan Tooke, Kathy Kobelski

Regrets: Phil Goldsmith, Matt Desbarbieux

CALL TO ORDER: 7:02

DECLARATION OF CONFLICT OF INTEREST: None

APPROVAL OF AGENDA:
MOTION: (Charles/Trudy) **CARRIED**

CHAIR'S REPORT – Phil Goldsmith via Julie Mavis

President's Report

I spent most of my time involved with our Canada 150 project which Moya will report on during Committee reports and the Canadian Fire Fighters Museum which we will update during PHHF. Most importantly - we have two board members having their last meeting tonight:

- **Peter Kedwell:** Peter has fulfilled his 6 years (3 x 2 year terms) on the Exec.
 - Always eager to "jump in" when needed Peter has worked on a variety of projects from the Pop-Up Event to restoration of the plaque honouring Peter Schultz.
 - As Social Director - His insights into what was needed to bolster the Social Portfolio brought about the idea for a standing Committee, (now called Events)
 - Over Peter's term he has enlarged ACO - PH's inventory of hard assets, i.e. wine glasses and tents, allowing ACO to be more efficient
 - Peter acute memory and insistence on accuracy; nothing gets passed him in the minutes; this has made him an invaluable asset to ACO.
- **Charles Wickett:** When Charles takes his leave we may not have just a void to fill, but perhaps a vacuum. He has taken on so much over his years on the Executive. His 7 years on the Executive (3 x 2 year terms + 1 as Past Pres - have been almost immeasurable in their nuance and detail.
 - Charles is very much a hands-on guy with fingers in every ACO pie from toting beer and BBQs to tables and tents for the summer gathering, almost the same for the Christmas party and labouring selflessly for the Antiques and Artifacts Auction all year through collecting for the sale and at the set-up week-end.
 - Charles served on the House Tour Committee for 3-4 years and co-chaired with Blaise Gaetz.
 - He has chaired the Nominations Committee and has been involved in the updating of our Governance procedures. He has been a liaison for ACO Port Hope.
 - Most especially Charles is found emptying the mail box, delivering cheques, paying the utility bills and depositing cheques and with ACO HQ in Toronto by hand delivering our submissions, solving

receiving problems first hand and serving on the provincial Finance Committee for ACO for a period of years.

Thank you both for your hard work and dedication to ACO you will be greatly missed.

CORRESPONDENCE:

- January 11 - email Notification of an ACO Council meeting on January 21st
No one from PH was able to attend
- January 17 - email Notification ACO - MPP Day - Queen's Park - February 27 - would anyone like to attend?
Would anyone like a copy of the email?
- January 26 - email request from Jackie Tinsen of ACO Cobourg and East Northumberland request was to send out an email invitation to our member base regarding a 'pop up' open house of a building currently on the market. Charles and I reviewed the request and respectfully declined. ACO Port Hope has received similar requests from agents in the past and believes that as a charitable organization we should not be promoting private commercial enterprises.
- January 29 - email re Next Gen Job Shadowing Program Feb 20 - 26 ACO Next Gen has 29 positions available for job shadowing one is Peterborough with the National Trust for Canada and one in Ajax's Heritage Planning Department
- January 30 - letter from Office of the Mayor - Bob Sanderson to be deferred to PHHF agenda

TREASURER'S REPORT:

- Dennis mentioned that the provincial office requested that our financial statements be shipped to their office — they require extensive documentation of all records.
- Dennis met with Charles and Hugh Parker and reviewed legal issues, operation governance and PHHF.
- Bookkeeper is away. Few adjustments have been made – we are in good standing.

ADOPTION OF MINUTES: Meeting of January 5th, 2017.

MOTION: (Peggy/Charles) **CARRIED**

BUSINESS ARISING FROM THE MINUTES:

Marion Garland Award

Marion Garland Awards 2017

The Marion Garland Award is presented to a person or persons who have made a significant contribution to the Historical and Cultural values inherent in our community". This year the Awards Committee (Matt Desbarbieux and Phil Carter) has recommended two awards. One nomination was discussed and voted on at the meeting. However we did discuss or vote on the second nomination at the meeting so it will be a surprise to the recipient at the AGM. The nominee is Ed Pamerter and the Motion was made and voted on by email on February 1st.

James Sculthorpe Limited: This Company has developed a highly skilled workforce of restoration craftsmen. Many of the craftsmen were recipients of ACO scholarships at Algonquin College. Their training and experience under James Sculthorpe on restoration projects has given Port Hope a wonderful resource. Projects of interest include the restoration of The Bluestone, the restoration of Ravensworth in Cobourg, restoration work at Little

Bluestone, 20 and 55 King Street, 350 Lakeshore Road and many more around town.

MOTION #1: The Marion Garland Award be awarded to James Sculthorpe Limited.
(Peter/Trudy) **CARRIED.**

Ed Pamerter has been a long-time Executive member and Advisor to Executive of ACO Port Hope. He has taken many of the ACO's responsibilities in the restoring and maintaining of the Caretaker's Cottage, the Chapel and the Via Station. He has been the ACO's representative on Heritage Port Hope – a committee of Council as well he sat on the ACO's Executive in Toronto. Ed has also been responsible for the assembling and organizing of items for the Antiques and Artefacts Auction, a constant, year- round job.

MOTION #2: The Marion Garland Award is awarded to Ed Pamerter.
(Email vote unanimously in favour) **CARRIED.**

Barns /Canada 150 Project Report – Moya McPhail

- Moya met with Michael Barrington and John Matthew to begin the process of prepping the site for delivering the materials, painting and building the frames for the boards and reviewing the time line for February.
- Still looking for a site to produce the boards that is on ground level.
- Time line developed with Julie and sent out to all members of the committee.
- Design team meeting held to distribute histories, owner names, photos of barns and review process guidelines.
- All histories determined.
- Contac with North Hope Central School made for future visit with teachers and two farm owners.
- Sponsorship requests made to real estate companies and various corporations.
- Municipal Govt. of PH has tentatively granted us \$14,000.
- One confirmed sponsor of \$1,000.
- It only costs \$500 so sponsor one quilt board... so?

COMMITTEE REPORTS

- **Auction** – Joan Tooke – *Antiques & Artifacts* 2017 Report

The 13th Annual *Antiques & Artifacts* Auction will be held at the Town Park Recreation Centre on Sunday, April 23rd, 2017. Rumors of its date change to February have fortunately proved unfounded.

The Antiques and Artifacts committee has, however, booked a double booth at the Kinsmen's Flea Market on Saturday, February 25 from 10 am to 2 pm at the Cameco Gym at the Town Park Recreation Centre. We participated in this event in 2016 and found that most attendees did not know very much about the ACO or the Auction, but were very interested.

Progress is being made as we prepare for this year's event. We are running slightly ahead of 2016 in the number of households participating (63); the auctioneers are booked, posters and rack cards are done; an ad has been placed in Canadian Vintage & Antiques; the movers and the caterer are booked, the documentation of donated articles is as up-to-date as possible; phots are on our webpage accessed directly or from the ACO website. In fact, we are almost finished with 2016 Auction – information for the last receipt has been resubmitted and we are expecting the receipt itself to arrive at the donor's home soon. Many thanks to both Charles and Peggy for their support throughout this challenging procedure.

Each year, we are astonished by the variety and quality of donations we receive, and 2017 is proving to be very special. Because of the coverage in ACO Matters, Ed today picked up a very interesting set of handcrafted tableware that we cannot wait to unpack and photograph.

We invite President Phil to speak at the opening of the auction at 12:30 and hope that all of you will be present and bidding. Many thanks for your ongoing support.

Respectfully submitted,
Joan Tooke for the A & A Committee

- **Communications** – Jo Mathew- Finalizing news releases for distribution following AGM.
- **Governance** – Trish Doney- None
- **Heritage Trust Fund** – Charles Wickett- None
- **Membership** – Peggy Bennett- Forms published in ACO Matters are well received.
- **Projects and Downtown Task Force** –Tom Cruickshank

The DownTown Task Force / Projects Committee met on January 27th to consider a Grant application from Ian MacKay – the owner of the Little Bluestone on King Street. The application describes the restoration of the front porch/stoop and sundries amounting to \$21,000. The Down Town Task Force / Projects Group recommend a Grant in the amount of \$7,500.00.

MOTION: That a Grant in the amount of \$7,500.00 be awarded to the owner of the Little Bluestone subject to the execution of our standard Grant Agreement letter.

(Charles/ Peter) **CARRIED**

- **Newsletter/Bus Tour/Evening series** – Patsy Beeson

The **Newsletter** has just gone out – the email version sent out by Trish Doney on the 28th and the snail mail on most doorsteps on the 31st, as fast as we could get it out. I failed to catch a wrong date in the President's report, so if anyone wants to know, the AGM is on Thursday, February 23rd and the Auction on Sunday, April 23rd. Patricia McCaw does a marvellous job in making our newsletter look so well, and Matt's photos of the Christmas party were terrific. I'm most grateful to both. The next one will be at the end of May, beginning of June. Deadline will probably by mid-May.

The **Bus Tour** mentioned in the pages of Matters is already three quarters full, so if you want to come, don't waste time. We don't 'keep' places for people. Only payment guarantees a seat.

No report on **Evenings**.

Respectfully submitted,
Patsy Beeson

- **Property/HPH** – Ed Pamerter
 - Covers are being made for window wells
 - Dennis enquired about the little railway station. Phil to meet with Parks and Rec to review drawings. The station may be moved to Lent's Lane.
- **Social Committee** – Peter Kedwell
 - Peter has confirmed arrangements at the Capitol Theatre for our AGM on February 23, 2017
 - Volunteers to look after serving refreshments.

- Peter and Phil are meeting with Joanne Marrison to review responsibilities regarding social committee chair.
- Peter recommended we purchase 6 foot long, folding tables – which are required for ACO events. Executive to consider.

- **OTHER BUSINESS**

Peggy posed a question regarding the care and maintenance of the quilts for the Barn/Quilt Project and who's responsible for them following the 150th celebration.

Moya mentioned that in the letter of agreement with the barn owners – it states that the responsibility falls upon the ACO PH owns them and can maintaining accordingly.

MOTION TO ADJOURN at 8:52 p.m.: (Charles)

CARRIED

Next meeting – March 2, 2017