

A.C.O. PORT HOPE BRANCH MEETING

Thursday April 3, 2014

Time: 7:30 p.m.
Place: Caretaker's Cottage
Present: Trish Doney, Charles Wickett, Patsy Beeson, Jo Mathew, Peggy Bennett, Matt DesBarbieux, Ed Pamentor, Susan Carmichael
Regrets: Peter Kedwell, Phil Goldsmith, Dennis Hogarth, Sebastian Hanna

CALL TO ORDER: Charles Wickett

DECLARATION OF CONFLICT OF INTEREST: None

APPROVAL OF AGENDA: MOTION: to approve the Agenda with the following additions under Other Business

Scholarship
Email from Phil Goldsmith – Re: Heritage Canada
(Patsy/Trish) **CARRIED**

50th ANNIVERSARY BOOK

Phil Carter sent letter to the Board requesting funding to produce a soft-cover or hard cover book of the ACO's 50 years.

Phil Carter presented to the board an outline of the document's contents and reviewed the costs associated with producing a book representing the history, people and accomplishments of the ACO-Port Hope in the last 50 years. Book will include many photos of the ACO and buildings saved. Book to be self-published using Blurb or alternately using a local printer but there are set-up production costs of approximately \$2000. plus taxes as well as printing costs of \$30. / book.

Board to discuss Phil's request for the ACO to cover the costs to create a book depicting its legacy over the last 50 years.

ADOPTION OF MINUTES of March 6, 2014

MOTION: to adopt the minutes (Jo/ Peggy) **CARRIED**

BUSINESS ARISING FROM THE MINUTES:

New process of charitable receipting with ACO Central not working- Charles will be discussing with ACO Central in the near future

CORRESPONDENCE:

- Received correspondence discussed under relevant topics

PRESIDENT'S REPORT – Charles Wickett

- Our most recent Evening talk – organized by Patsy and Co. – was a huge success notwithstanding the major storm on the day. I am so sorry that I missed it as I was snowbound in Toronto and I look forward to Patsy's update.

- This rest of this month's report is not so much about what **has happened** during the past month but rather what **will happen** this coming month.
- The next ACO/HPH joint meeting is scheduled for April 27th at Town Hall. Trish, Phil Goldsmith, Phil Carter and I will represent the ACO at this meeting. For your information, earlier in the month we learned that Rick Brooks – who was the Chair of HPH – is no longer part of HPH. The joint meeting will be chaired by Mary Lou Ellis I understand.
- This weekend there is an ACO Council meeting scheduled to be held in Walkerton. I will be attending the meeting where the main item to be discussed is "Branding". Richard Longley (Chair) advises Hambly – Wooley will present and explain 3 branding proposals.
 - The marrying of branch logos with the new ACO logo will be the subject of the discussion.
 - The new ACO logo will be announced at the Ontario Heritage Conference in May (23 – 25).
 - Integration of logos must be complete in time for the announcement at the Awards Dinner in early November. Hambly-Wooley have offered to help with the integration process (and any necessary re-design) during the coming summer.
 - ACO Provincial and Branch re-branding is required by CRA, which is especially concerned with branches that are not clearly identified as branches of ACO.
 - I am not sure what exact changes will be required of our branch but would ask that any of you interested in working on an adhoc committee to develop and provide a recommendation – let me know.
- The annual Antiques and Artifacts Auction is scheduled for 27th of the month and all support on the day and the weekend would be appreciated I am sure. This is a major fundraiser for the Branch and has seen huge effort by the Auction Committee.

TREASURER'S REPORT – Dennis Hogarth

- Financial position -Following is a summary of our financial position as of February/March 31, 2014:
- REVENUES - Membership revenues are holding up well. To the end of February we had received approximately \$6,965. Donations as at the end of February were approximately \$5,830, or double the amount of donations received for all of 2013. Donations are up significantly this year, in part because of donations in the name of Marilyn Anglin of about \$3,750. The only other major source of revenue has to date has been from the "Evenings", which continue to do well financially. The first major fundraiser is the Antique Auction scheduled for this month.
- ASSETS- The balance of cash on hand and in our various bank accounts that is available for our various projects totalled approximately \$195,000. Of this total, about \$88,000 is available for grants from the branch itself. Another \$77,000 is available to be loaned from the Heritage Fund, and \$30,000 remains segregated right now in the House Tour Account.
- Incorporation of New Legal Entity-We will continue to proceed with the incorporation of a not-for-profit organization that will have goals and objectives that are very similar to those of the current ACO organization. We are trying to find ways that the incorporation can be done

without extensive legal involvement, which would bring the cost down considerably. I will hopefully have more news on this for our next meeting.

- ACO Provincial Office-We are adopting a new process for dealing with the regular membership and donation receipts that should speed up the receipting process considerably. However, there are still some issues regarding the appraisal process and receipting for Antique Auction receipts that could continue to complicate that part of the receipting process. We continue to follow developments between ACO Provincial Office and the CRA, while at the same time continuing to research the best way forward for our own operations.

COMMITTEE REPORTS

50th ANNIVERSARY-Susan Carmichael

- No further developments for Picnic
- Building Stories – Mobile App for Walking Tour – Met with Archives to review our initiative and they have agreed to help with the inputting of data for the Downtown Walking Tour and will enhance the information with any old photos. Currently waiting for photos from Michael Wallace.
- 50th Anniversary Book – Discussed Phil Carter’s Presentation - It was agreed a written documentation of the Port Hope branch is valuable.
MOTION – To proceed with the creation of a book based on the costs outlined in the letter from Phil Carter. (Susan/Peggy) **CARRIED**

AUCTION – Joan Tooke

- Report Attached

COMMUNICATIONS – Jo Mathew

- Continue to work on a communication piece regarding the ACO Projects to date

GARDEN TOUR – Mary Shaw-Rimmington

- No report

GOVERNANCE – Charles Wickett

- No Report

HERITAGE TRUST FUND – Charles Wickett

- Piers Baker – owner of 146 Walton St. - approved for a loan and grant has requested the loan be advanced prior to the work being completed.

MOTION – Request for the Board to approve the disbursement of the loan prior to the work being completed conditional on the approval of the Heritage Fund Committee (Trish/Peggy)

CARRIED

HOUSE TOUR – Blaise Gaetz/Anna Gray via Peggy Bennett

- No Report

MEMBERSHIP – Peggy Bennett

- No Report

NEWSLETTER/BUS TOUR/LECTURE SERIES– Patsy Beeson

- Newsletter deadline – May 2nd
- Bus Tour –June 11th
- Lecture Series
 - Mar 12/14 – “Crimes and Misdemeanors” by Pat Bryan. Venue: At Library – well attended despite snow storm
 - June 14/14 – Massey’s At Home – Batterwood and Durham House

PIER GROUP – Phil Goldsmith

- No report

PROJECTS /DOWNTOWN TASK FORCE – Tom Cruickshank/Phil Carter via Phil Goldsmith

- No Report

PROPERTY/HPH – Ed Pamerter

- HPH – Rick Brooks has been removed as Chair

SOCIAL COMMITTEE –Peter Kedwell via Email

- Summer BBQ – Aug 10th for 50th Anniversary
- Christmas Party – date to be determined – Nov 27 or Dec 4
 - Meeting with Stuart Grainger – Headmaster at TCS Re; using the Lodge for the Xmas Party and back-up is Osler Hall (also will discuss if possible to showcase on House Tour 2014) Charles will ask about the use of Penryn Homestead – Don Rogers
- Summer BBQ 2015 – Bonnie and Ken Garrett have offered Dunain, there may be other suggestions form board members

WEBSITE – Sebastian Hanna via Charles Wickett

- Establish a link between ACO website and Antiques and Artifacts website

OTHER BUSINESS

- Trish will establish a committee for Scholarship to take over from Mary Trevor – Matt DesBarbieux will join committee along with a few other invited members.
- Phil Goldsmith received an email from Heritage Canada- National Trust re Best in Class – suggest ACO Downtown Task Force may qualify

MEETING ADJOURNED at 8:45 pm

NEXT MEETING – May 1, 2014